

Office of Child Welfare Programs**Policy
Transmittal**

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Office of Child Welfare Programs

Authorized Signature

Number: CW-PT-12-002

Issue Date: 04/11/2012

Topic: Protective Services

Transmitting (check the box that best applies):

- ☐ New Policy ☐ Policy Change ☐ Policy Clarification ☐ Executive Letter
☒ Administrative Rule ☐ Manual Update ☐ Other: _____

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> Other (please specify): Child Welfare |

Policy/Rule Title:	Notice and Review of CPS Founded Dispositions		
Policy/Rule Number(s):	1-A.6.1, 413-010-0700 through 413-015-0750	Release No:	
Effective Date:	04/04/2012	Expiration:	
References:			
Web Address:	http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-a61.pdf		

Discussion/Interpretation:

This administrative rule, which addresses the CPS founded disposition review process, is going to be effective as a permanent rule 04/04/2012. This rule was first filed as a temporary rule on 10/06/2011, and there have been some substantive changes since that time based on feedback received.

This rule is being filed to change the founded disposition review process which currently exists at the local office level and central office level. Nothing in this temporary rule changes the rights of an individual to have a founded disposition reviewed nor does it change the process by which the individual requests the review. In substance, the modifications result in the following changes at the local office level:

(1) The Local Office CPS Founded Disposition Review Committee makes a recommendation (not a decision);

- (2) The Local Office Committee consists of TWO members (not three)
- (3) The decision making authority that used to be with the committees is now with the Child Welfare Program Manager or designee; and
- (4) The Child Welfare Program Manager or designee MUST read all the material for the review and MUST attend the committee.

The final changes resulted in the same number of staff participating in the process that participated in the process prior to the rule change.

Training/Communication Plan:

All CPS supervisors, Child Welfare Program Managers and other staff who have an active role in CPS founded disposition reviews are expected to read the administrative rule, identify the changes to the review process and incorporate the changes prior to the next scheduled local office review.

If after review of the rule, there are questions, please contact Deb Carnaghi, CPS Program Coordinator or a CPS Consultant.

Local/Branch Action Required:

The local Child Welfare offices must thoroughly review the modifications to the rule and make the necessary changes to the local office CPS Founded Disposition Review in order to assure compliance.

Central Office Action Required:

The CPS Program must thoroughly review the modifications to the rule and make the necessary changes to the Central Office CPS Founded Disposition Review in order to assure compliance.

Field/Stakeholder review: ☒ Yes ☐ No

If yes, reviewed by: Rule Advisory Committee, Policy Council, Rule Writer's Workgroup, Public Hearing and public review process. In addition, as this rule was temporary for six months, staff had opportunities to practice some of the changes and provide feedback.

Filing Instructions:

If you have any questions about this policy, contact:

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